

911 Emergency Response Advisory Committee

****Draft Meeting Minutes****

Thursday, June 16, 2022

1:30 p.m.

Meeting held via teleconference

MEMBERS

Joseph Robinson, City of Reno, Chair
Jamie Rodriguez, Washoe County, Vice-Chair
Doug Campbell, City of Sparks
Jennifer Felter, Washoe County
Chris Ketring, Washoe County
Shawn McEvers, City of Sparks
Lisa Rose-Brown, City of Sparks
Cody Shadle, City of Reno
Christopher Szabo,
Washoe County School District
Jeff Voskamp, City of Reno

AGENDA

1. CALL TO ORDER AND ROLL CALL [Non-action item]

The meeting was called to order at 1:32 p.m.

PRESENT

Doug Campbell	City of Sparks (Municipal Court)
Jennifer Felter	Washoe County (Sheriff)
Chris Ketring	Washoe County (At-Large)
Joseph Robinson	City of Reno (Police)
Jamie Rodriguez	Washoe County (At-Large)
Lisa Rose-Brown	City of Sparks (Police)
Cody Shadle	City of Reno (Municipal Court)

ABSENT

Shawn McEvers	City of Sparks (At-Large)
Christopher Szabo	Washoe County School District
Jeff Voskamp	City of Reno (At-Large)

Keith Munro, Washoe County Deputy District Attorney, was also in attendance

2. PUBLIC COMMENTS [Non-action item] – Comment heard under this item will be limited to three (3) minutes per person and may pertain to matters both on and off the 911 Emergency Response Advisory Committee agenda.

There was no response to the call for public comment; no emails had been submitted prior to the meeting.



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3. **FINANCIAL SUMMARY** [For Possible Action] – A review, discussion, and possible action to accept the Financial Summary. *Sara DeLozier, Washoe County Technology Services*

Sara DeLozier, Washoe County Technology Services, reviewed the Financial Summary sharing Item 5 of this agenda had been included in the FY22 budget forecast.

4. **Consent Items [For Possible Action]**

- a. **REQUEST FOR REIMBURSEMENT FOR THE CITY OF RENO DISPATCH PSAP – 2022 APCO CONFERENCE** [For Possible Action] – A review, discussion, and possible action to make a recommendation to approve, deny, or otherwise modify a request to reimburse the costs associated with the 2022 APCO Conference, currently scheduled for (but subject to change) August 7-10, 2022, in Anaheim, California, for three attendees, in an amount not to exceed \$7,200. *Cody Shadle, City of Reno*

Jamie Rodriguez, Washoe County, moved to make a recommendation to approve Consent Item 4a. Jenn Felter, Washoe County, provided the second. There was no response to the call for public comment. Upon the call for a vote, the motion carried unanimously.

End of Consent Items

5. **REQUEST FOR REIMBURSEMENT FOR THE CITY OF RENO POLICE DEPARTMENT – BODYWORN CAMERA AXON CONTRACT, YEAR FIVE** [For Possible Action] – A review, discussion and possible action to make a recommendation to approve, deny, or otherwise modify a request to reimburse the costs associated with the City of Reno's Axon contract, year five, for the agency's body worn camera program, in an amount not to exceed \$428,776.40. *Robert Larson, City of Reno*

Lisa Rose-Brown noted that the contract includes a charge of \$42,000 for the CAD RMS add-on that the City of Sparks hasn't been charged for.

Jamie Rodriguez, Washoe County, moved to make a recommendation to approve the request to reimburse the costs associated with the City of Reno's Axon contract, year five, for the agency's body worn camera program, in an amount not to exceed \$428,776.40. Lisa Rose-Brown, City of Sparks, provided the second. There was no response to the call for public comment. Upon the call for a vote, the motion carried unanimously.

6. **REQUEST FOR REIMBURSEMENT FOR CITY OF RENO DISPATCH PSAP – DISPATCH INFRASTRUCTURE CONSTRUCTION** [For Possible Action] – A review, discussion, and possible action to make a recommendation to approve, deny, or otherwise modify a request to reimburse the costs associated with the purchase and installation of an independent and isolated electrical infrastructure, including an electrical backup generator and uninterruptible power system (UPS) to directly support and connect radio, telephone and computer-aided dispatch (CAD) equipment for Reno Public Safety Dispatch's new location within the Public Safety Center, in an amount not to exceed \$905,000. *Cody Shadle, City of Reno*

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Cody Shadle, City of Reno, reviewed the request sharing it was the same as the item on the last agenda but with additional information. He clarified the request was only electrical infrastructure and network and server improvements not HVA or mechanical improvements.

Jamie Rodriguez, Washoe County, express concern with the cost, budget availability, level of detail and the timing of the request. In response to questions about the budget, Quinn Korbolic, Washoe County Technology Services, shared if this were to be included as a FY23 expense, it would take the expenditures to the top of the budget, approximately \$9,240,000 of the \$9,255,000 budget. There is availability for this to be an FY22 approval if the item could be scheduled for the last Board of County Commission meeting in June. Sara DeLozier, Washoe County Technology Services, noted that from a reimbursement standpoint, blanket approvals can pose a challenge so may ask for items to be brought back. Member Rodriguez inquired as to the prioritization of this in relation to other forthcoming requests for reimbursement. Chair Robinson indicated they have been scrutinizing their requests and trying to spread the expenses out over multiple fiscal years.

Lisa Rose-Brown, City of Sparks, shared that as part of their request for reimbursement they were able to submit an informal bid for the electrical work and a quote for the UPS and would appreciate similar documents to better identify how the dollar amount being requested was reached. Member Shadle indicated this request was based on the initial bid so would be the maximum amount, and the secondary bids would not be available until after the July meeting.

In response to a question about tentative approval, DDA Keith Munro, recommended moving forward with either an approval or disapproval noting the Committee has the ability to rescind approvals should new information become available.

Chris Ketring, Washoe County, inquired as to a potential impact on the budget planned for the CAD system should a change order or other unanticipated costs arise. Mr. Korbolic indicated there was approximately \$2.6 million planned for the CAD in both FY23 and FY24 and is currently expected to be enough to over the highest option being considered.

Member Rodriguez shared she was no opposed to the request itself but felt it was too early to move forward and would feel more comfortable with more specific costs.

Cody Shadle, City of Reno, moved to make a recommendation to approve the request to reimburse the costs associated with the purchase and installation of an independent and isolated electrical infrastructure, including an electrical backup generator and uninterruptible power system (UPS) to directly support and connect radio, telephone and computer-aided dispatch (CAD) equipment for Reno Public Safety Dispatch's new location within the Public Safety Center, in an amount not to exceed \$905,000. Joseph Robinson, City of Reno, provided the second. There was no response to the call for public comment. Upon the call for a rollcall vote, the motion failed with two in favor (Members Robinson and Shadle) and five opposed (Members Campbell, Felter, Ketring, Rodriguez, and Rose-Brown).

- 7. 911 EMERGENCY RESPONSE ADVISORY COMMITTEE MEMBER AND/OR STAFF ANNOUNCEMENTS, REQUESTS FOR INFORMATION AND SELECTION OF TOPICS FOR FUTURE AGENDAS** [Non-action item] - No discussion among Committee members will take place on this item. The next regular meeting is scheduled for July 21, 2022, 1:30 p.m.

None

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- 8. PUBLIC COMMENT** [Non-action item] – Comment heard under this item will be limited to three (3) minutes per person and may pertain to matters both on and off the 911 Emergency Response Advisory Committee agenda.

There was no response to the call for public comment.

- 9. ADJOURNMENT** [Non-action item]

The meeting adjourned at 2:09 p.m.

Committee website:

http://www.washoecounty.gov/technology/board_committees/911_response/index.php

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